

HEALTH AND SAFETY POLICY

RATIONALE

All reasonable steps will be taken to ensure the safety of staff, students, visitors and contractors. Selwyn Ridge School will comply with all relevant health and safety legislation, standards and codes of practice which ensure the safety of students, employees, contractors and visitors to the school.

PURPOSES:

- To provide and maintain a safe environment for staff and students
- To ensure management systems for health and safety are in place
- To ensure actual and potential hazards in the school are identified and eliminated, isolated or minimised
- To provide staff with necessary information, training and procedures for their own health and safety at school

GUIDELINES:

1. All staff take responsibility for health and safety:
 - having an awareness of possible hazards
 - accepting responsibility for identifying; minimising or eliminating the potential for harm
2. Staff are consulted on, and given the opportunity to participate in, health and safety management.
3. Plans and procedures for foreseeable emergencies that may arise in the learning environment are in place.
4. All staff are aware of Health and Safety Policy and procedures and know who the Health and Safety Officer is:
 - Health and safety orientation is provided for all new staff
 - The health and safety officer provides feedback to staff
5. The Principal ensures that all contractors employed by the Board are aware of their legal responsibilities.
6. Contractors and their staff comply with all relevant requirements of the Health and Safety Act.
7. Accurate recording, reporting and investigating of injuries takes place.
8. Continuous review and improvement of health and safety practices are in place.

Supporting policies and procedures:

Crisis Management Plan

Road Safety Guidelines

Education Outside The Classroom Procedures

Property Management Policy

Guidelines for Civil Emergencies

Pandemic Plan

Sunsmart procedures

Administering Medication in School

Hazard Management Register

Signed:



Robyn Garrett - BOT Chairperson



Craig Price - Principal

Date : 22/9/14

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