

## ONLINE PUBLICATION POLICY

### RATIONALE

The school uses a range of technologies to enhance student learning. This can include publishing material online for educational purposes, to share the results of learning within and beyond the school community, and to promote the school within the wider community. This may include examples of students' learning and images of students and groups of students in activities at the school.

### GUIDELINES

There are three main reasons the school publishes student material online:

1. to educate the student in accordance with the national curriculum, including the role and use of technology in society;
2. to encourage the student to be part of and participate within the school community and beyond;
3. to celebrate learning and achievement and share information with the wider community.

The school will only publish material on its own website ([www.selwynridge.school.nz](http://www.selwynridge.school.nz)) and/or sites that are considered appropriate by the appointed Internet Safety Officer.

Parents and students should be aware that the school cannot control who has access to information published online. In recognition of this, the school takes steps to safeguard the privacy of students and staff and to comply with the Privacy Act 1993. The school will identify students only by their name and year at school. Students' home addresses, and telephone numbers will not be published online. If a student's image is used, the student may be identified by first name only.

The school may also wish to publish original material that students create at school, including artwork, such as drawings and paintings, as well as stories, poems, and other literary work. Original material created by students attracts protection under the Copyright Act 1994. The students own the copyright in their own artistic and literary works. Given the age of the students, the school has decided that it will not publish online any image of a student or work they have produced without the written permission of each student's legal guardian/s.

The school will immediately remove all material relating to a student from its website if requested by a legal guardian of the student.

Students and staff of Selwyn Ridge will not publish material online that may defame anyone, be objectionable from a human rights point of view, be obscene, or infringe the copyright of third parties.



Robyn Garrett - BOT Chairperson



Craig Price - Principal

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